

PEER EDITOR CHECKLIST AND FEEDBACK

PARAGRAPH AUTHOR _____

PEER EDITOR _____ GRADE FOR PEER EDITOR _____


Directions to peer editor: Answer the following as clearly and fully as possible. Part of your grade will depend upon how helpful and correct your suggestions are.

First Reading

- Is the paragraph typed and double-spaced?
- Does it **begin with a topic sentence** that summarizes the main idea of the paragraph?
- Does the topic sentence **include all key words** of the prompt:
 - the name of the chosen character?
 - the name of the book? (and it's underlined and uses caps?)
 - the author's name? (spelled correctly?)
 - the reference to "word" or "phrase" that "best describes" the character?
- Is the paragraph well developed, with **at least three examples**?
- Is it absolutely clear how each example logically supports the characteristic identified in the topic sentence?
- Is each example specific, so that the reader understands exactly which event in the book is being described?
- Is each example accurate?
- Does the word or phrase chosen to describe the character really make sense when you read the examples?
- Does the paragraph end with a **final sentence** (that is not part of the last example) that **wraps up the paragraph** by echoing, *but not repeating word for word*, the topic sentence?

Second Reading

- Is every sentence smooth and easy to read? (Watch out for missing words, incorrect word forms, sentences that need to be broken up because they ramble, and sentences that "just don't sound right"?)
- Is every "sentence" a complete sentence?
- Does any sentence contain the word *you*?
- Does any sentence contain the word *I, me, or my*?
- Does any sentence contain slang words?
- Is every word spelled correctly?
- Is every sentence free of CCW mix-ups?

 Peer editor, explain any missing check mark on the draft or on the back of this sheet.

9/21 HW –

Review rules of Academic Writing carefully. See handout + apply to your paragraph.

Revise, retype, and highlight additions to paragraph by tomorrow. Staple old draft and peer edit sheet to back of new draft. You will automatically lose half credit if you don't accurately and fully follow these instructions.

Write out sentences for 2d column of CCW words. Do this on separate paper--NOT on the CCW handout. Proofread your writing.

More CCW work- If you need to complete an Evergreen practice, it's due tomorrow as well.

Quiz coming up on Friday. See the Study Guide.

Additional targets for revision. Revise for these in new draft. (We'll talk about these on Wednesday)

- Spell out all numbers (unless they require more than two words to spell out)
- Don't use *they* when it refers to one thing or person.
- Cut out or replace empty words, such as "etc," "and stuff," "and so forth"

➤ Don't use "this" before a noun unless you've mentioned that noun already.

☹ When I was younger, this girl named Rachel lived next door to me.

☺ When I was younger, a girl named Rachel lived down the street.

☺